

Town of East Hampton  
Town Facilities Building Committee  
Special Meeting  
Thursday, May 13, 2021  
Town Hall 1<sup>st</sup> Floor Meeting Room and Via Zoom

**MINUTES**

**Present:** Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Cliff Libby, Ray Moore, George Pfaffenbach, Rebecca Tinelle, Lisa Motto, Steve Motto and Town Manager Dave Cox

**Absent:** Ron Gaudet, Christopher Strange and Fred Galvin

**Call to Order:** The meeting was called to order at 6:30pm by Chairman Gollenberg.

**Approvals**

**Minutes of Special Meeting of April 8, 2021**

*A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the April 8, 2021 special meeting minutes as submitted. Voted (6-0)*

**Public Remarks:** None

**Architect/Construction Manager/OPM Update**

No update

**Financial Update**

No update

**Change Orders**

**A. Newfield Prime Contract Potential Change Order #151**

Committee members discussed this change order for changing locksets and feel this amount should have been included in the contingency agreement made at the last meeting.

*A motion was made by Ms. Tinelle, seconded by Mr. Pfaffenbach, to reject Newfield Prime Contract Potential Change Order #151 due to the closeout of the contingency that was approved at the meeting on April 8, 2021.*

**Approve the Release of the Final Payment to Amenta Emma**

*A motion was made by Ms. Tinelle, seconded by Mr. Pfaffenbach, to approve Amenta Emma invoice 37-17041 dated 4/30/2020 in the amount of \$8,438.00. The remaining balance of \$15,079.35 will not be billed. Voted (6-0)*

**Approval of Invoices**

**A. Review and Possible Approval of Newfield Invoice #27**

Committee members discussed the amount of retainage remaining and decided to hold back \$15,000 on this invoice.

*A motion was made by Ms. Tinelle, seconded by Mr. Moore, to approve Newfield Invoice #27 dated 4/7/2021 in the amount of \$203,287.35. Voted (6-0)*

**Public Remarks**

None

**Adjournment**

*A motion was made by Mr. Foran, seconded by Ms. Tinelle, to adjourn the meeting at 7:00pm. Voted (6-0)*

Respectfully Submitted,

Cathy Sirois  
Recording Clerk