

Town Cemetery Board
Wednesday, June 17, 2020
10:00 a.m.
Virtual Meeting via Zoom

MINUTES

Present: Chairperson Terri Latimer, Jack Lanzi and Dennis Wall. Also in attendance were Sexton Robert Drewry, Public Works Director Matt Walsh and Town Council Liaison Kevin Reich.

Not Present: Nikki O'Neill

Call to Order

Chairperson Terri Latimer called the meeting to order at 10:05 a.m. via Zoom.

Discussion of Maintenance Needs at Town Owned Cemeteries

Director of Public Works Matt Walsh provided an overview of work that is needed in the town-owned cemeteries. The following is the list provided:

Tartia Cemetery

1. *Repair fallen and leaning head stones.*
2. *Prune Large pine trees along northern boundary*

Old Young Street Cemetery

1. *Install short bituminous concrete driveway apron at entrance (this fiscal year)*
2. *Repair fallen and leaning head stones*
3. *Remove dead ash tree (this fiscal year)*

Skinnerville Cemetery

1. *Replace drive aprons both entrances (this fiscal year)*
2. *Repair fallen and leaning head stones*
3. *Perform boundary survey to establish rear and side boundaries (this fiscal year \$1500.00 lowest quote from Swamp Yankee LLC.)*
4. *Remove old wrought iron fencing from rear and sides of property use good sections to repair front fencing and paint. Install split rail fencing on sides and rear boundary lines.*
5. *Stump grind large maple stump from old tree plant new maple tree.*

Hog Hill Cemetery

1. *Clear brush along frontage (Public Works)*
2. *Repair fallen and leaning head stones*
3. *Clean forest debris from lower south east corner (Public Works)*
4. *Install new split rail fence along northern and western boarder*

Hurd Cemetery (Selden)

1. *Replace existing concrete steps with granite steps. (salt use will continue to deteriorate concrete steps)*

2. *Repair fallen and leaning head stones*
3. *Repair stone retaining wall along frontage as needed.*

Ms. Latimer noted that she knows someone who works to restore and align headstones. There are State grants available for this work. She will look into the grants. She indicated that the person would be willing to train people how to do the work on the headstones. This could possibly be an Eagle Scout project.

Mr. Drewry asked if the Young Street Cemetery addition is still on track. Anchor engineering did a wetland survey. Mr. Reich thought there were funds in a capital account for this project.

For the next meeting, the list of maintenance should be prioritized and confirm what funds are available. Jeremy DeCarli will be invited to the next meeting to discuss the wetlands at Young Street.

Mr. Walsh recommended that the survey at Skinnerville, paving and tree work be done with the funds in this fiscal year.

A motion was made by Ms. Latimer, seconded by Mr. Wall, to do the survey at Skinnerville, paving and tree work with the funds in the current fiscal year budget. Voted (3-0)

Mr. Drewry suggested for a future meeting that the group review the fee schedule and decide what type of plots would be added for the Young Street Cemetery.

Ms. Latimer indicated she would like to have the cemeteries mapped. She plans to start work on the Skinnerville Cemetery.

The next meeting will be held on Thursday, July 9th at 9:00am at the Young Street Cemetery.

Adjournment

A motion was made by Mr. Lanzi, seconded by Mr. Wall, to adjourn the meeting at 10:50 a.m. Voted (3-0).

Respectfully submitted,

Cathy Sirois
Recording Secretary