

East Hampton Housing Authority
Regular Meeting
Thursday April 18, 2024
Bellwood Court Community Room

Minutes

Present: Chairman Ted Hintz Jr, Ann McLaughlin, Shelley Grendzinski and Liz Whitty. Via zoom Bunny Simko.

Call to Order & Pledge of Allegiance

Chairman Hintz called the meeting to order at 10:00 AM in the Bellwood Community room and via zoom.

Adoption of Agenda

A motion was made by Ms. McLaughlin to adopt the agenda with the addition of a business cellphone for executive director under continued business, seconded by Mrs. Simko. Voted 4-0.

Executive Director

Executive director David Schumacher updated the board on the progress over the last month.

Monthly Update

Lights at Bellwood will be fixed in the first week of May by Grasshopper and Crowthers Electric.

Working on rent recertification and will start notifying tenants in the next week.

Fair Housing training will be on Wednesday April 24 from 9-3.

The site visit from CHFA will be on May 7th from 1-3.

Marge, our accountant, will be at Chatham on Tuesday April 23 to go over financials and QuickBooks.

The fire alarm system was down on Monday April 15th, fire watch was needed overnight. Director Schumacher did 8-10, Marty Swan 10-2 and Ryan Huffman 2-6. The fire panel got replaced and is up and running.

The flooring in Bellwood Community room is complete.

Big thank you to Ed Hemmingway for helping move furniture in the Bellwood Community room.

Approval of Minutes

A motion was made by Ms. McLaughlin to approve the minutes from the March 21 regular meeting, seconded by Mrs. Simko. Voted 4-0.

Public Comment

Marilyn thanks the board for the new flag at Bellwood.

Gene A-7 makes the board aware of a situation he encountered with another resident and a meeting is set up.

Finance

Marge is coming to the housing authority next week to do the financials and will be available next month.

Review of Bills

No outstanding bills currently.

Community Development Block Grant (CDBG)

Windows at Bellwood are completed except for the community room.

The doors and locks at Chatham are being installed. Minor issues occurred but have been worked out.

One key fab will be given to each resident. Each additional fab will cost 25\$.

Running into issues with Eversource and the solar panels waiting to hear back with more information.

Continued Business

Business Cell Phone

Mr. Hintz explains we talked about the director having a separate cellphone just for business, but Director Schumacher doesn't want to always carry two cellphones. Mrs. Simko asked if we can table this until the next board meeting.

New Business

Grasshopper Contract

Mr. Hintz expresses his concern about the amount of mowings in the contract. The board will investigate this issue and discuss it further.

Sheds

Mr. Hintz says that the sheds are the Director's responsibility.

Ms. McLaughlin expresses her opinion that the sheds need to be maintained and items must be labeled.

Director Schumacher will create a policy and it will need to be approved by the board.

Vacancy Report

Director Schumacher reports no openings currently at Chatham. Currently there are 2 openings at Bellwood with one of those being filled May 1.

Liaison Report

Commission on Aging and Tenant Commissioner

Ms. Grendzinski explains that Director Schumacher wrote a thank you letter to the Lions Club for their kindness and sent it to The River east.

Communications, Correspondence and Announcements

Mr. Hintz tells the board the lions club has donated two 25\$ gift cards to be given to one resident at Chatham and one resident at Bellwood.

Public Comment

Cynthia A-8 asks about deadbolt locks for the backdoor.

Eugene A-7 thanks Josh from DEF for doing such a great job with the installation of the doors at Chatham.

Adjournment

Ms. Grendzinski makes a motion to adjourn the meeting at 10:48 AM.

Seconded by Ms. McLaughlin. Voted 4-0.

Respectfully submitted.

Executive Director

David Schumacher