

East Hampton High School Athletic Facility Improvements

MINUTES

MAY 5, 2022

3:00 P.M.

TOWN HALL 2ND FLOOR MEETING ROOM,
1 COMMUNITY DRIVE, EAST HAMPTON, CT

ATTENDEES	<ul style="list-style-type: none"> Kevin Reich – East Hampton Town Council, East Hampton High School Athletic Field Building Committee Member (EH) Jeremy Hall – EH Jason Serra – EH AJ LaPlant – EH Kevin Fuselier, Project Manager – SLR International Corporation (SLR) <p>See attached sheet for contact information.</p>
APOLOGIES	<ul style="list-style-type: none"> Alannah Coshaw – EH Steve Fontanella – EH Ted Shumbo – EH Sean Corrigan, Project Manager – Mountain View Landscapes (MV)
NOTE TAKER	<ul style="list-style-type: none"> Kevin Fuselier – SLR

ITEM	DISCUSSION	ACTION
01	Site Safety/Security	
	<ul style="list-style-type: none"> Construction traffic shall be limited during morning student drop-off and afternoon pickup hours. Student Drop-off/Pickup: <ul style="list-style-type: none"> Drop-off time is from 7:15 a.m. to 8:00 a.m. Pickup time is from 2:30 p.m. to 3:15 p.m. MV is responsible for protecting its work and equipment. Working hours shall be from 7:00 a.m. to sunset when project resumes. 	
02	Administrative	
	<ul style="list-style-type: none"> Requests for Information (RFI), Potential Change Orders (PCO), etc. shall be sent via email to SLR. Pencil Payment Applications shall be sent via email to SLR for review and approval. SLR will review and provide comments if necessary. Once approved, email signed and notarized copies to SLR for sign off. Mail original copies to SLR's Cheshire office. Payment Application No. 6 was approved at this meeting. 	

03	Submittals	
	<ul style="list-style-type: none"> Electronic copies of all submittals shall be emailed to SLR. MV is to provide a submittal log to SLR. SLR has processed 18 submittals to date. 	
04	Project Progress and Look-Ahead	
	<ul style="list-style-type: none"> Storage tank was installed last week. The pump will be delivered to MV's shop within next week (May 9, 2022). MV will schedule a crew to finish that install once it lands. Irrigation system is ready to run. MV must locate three valves on the soccer field that are stuck in the 'on position' preventing the new system to run on the baseball field. MV will be on site tomorrow (Friday, May 6, 2022) to find the valves. First round of topdressing was completed last week at the baseball and soccer field. New sod was fertilized last week. Crafco mobilized to the site this past Monday. One delivery truck arrived early, so MV moved the truck inside the "circle" next to Crafco's storage trailer. This didn't appear to impact the drop-off. All deliveries are now on site. The long jump and pole vault runways have received the rubber base mat. Paving the base mat for the track has begun. Their plan is to get half of the base mat paved today and a straightaway done tomorrow. The weekend forecast is not favorable for paving. Crafco will be unable to pave Saturday, so they will be back Monday to finish whatever paving is left to do. The current plan is to spray the color coating on the track at the end of next week. If all goes according to plan, Crafco will have the track complete and cleaned up by the end of next week. Line striping is scheduled to occur the week of May 16. 	
05	Progress Meetings	
	<ul style="list-style-type: none"> The next project meeting is on May 26, 2022, at 3:00 p.m. at the East Hampton Town Hall. 	
06	Special Site Conditions	
	1. N/A	
07	Change Orders (CO)	
	<ul style="list-style-type: none"> CO No. 1 – Running track asphalt patching – Approved and completed. CO No. 2 – Added drainage structure at southeast D-zone and regrading at northwest D-zone – Approved and completed. PCO No. 3 – Sodding of the right field foul territory – Approved. PCO No. 4 – Temporary markings for the tennis courts and track – Rejected No other PCO's are pending at this time. 	
08	Other Discussion Items	
	Key Dates: <ul style="list-style-type: none"> Track surfacing: Ongoing. Mid-May completion anticipated. Tennis court surfacing: End of April to late May Sand topdressing (second application): To be determined 	

	<ul style="list-style-type: none">• Irrigation installation: Mid-April to late May	
	Subcontractors: <ul style="list-style-type: none">• MV is to utilize Craftco for running track surfacing, and Vermont Recreation Surfaces for the tennis court surfacing.	
	Material Availability: <ul style="list-style-type: none">• Irrigation pump will be delivered to MV within the week of May 9, 2022.	

East Hampton High School Athletic Facility Improvements Contact List

School/Town:

East Hampton High School
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East Hampton, CT 06424

Jeremy Hall – East Hampton Parks &
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Steve Fontanella – East Hampton Public
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Kevin Reich – East Hampton Town Council
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General Contractor:

Mountain View Landscapes
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Chicopee, MA 01020

Amanda Santaniello – Project Administrator
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Sean Corrigan – Project Manager
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Rick Maust – Site Foreman
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Engineer:

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Kevin Fuselier – Project Manager, Landscape
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Jonathan Luster – Project Engineer
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