

**TOWN OF EAST HAMPTON**  
**Brownfields Redevelopment Agency**

**Regular Meeting**

**Monday, April 22, 2024**

**6:30 PM**

**Town Hall 2nd Floor Meeting Room #201 and via Zoom**

**Minutes**

**Present:** Ryan Baldassario, Kay Willson, Victoria Minor, Virginia Yenknner, Robert Spooner, and Alan Lisowski with Town Manager David Cox.

**Absent:** None

**Call to Order:** Mr. Baldassario called the meeting to order at 6:32 P.M. in the Town Hall 2<sup>nd</sup> floor meeting room #201 and virtual meeting via zoom.

**Adoption of Agenda:** *A motion was made by Ms. Minor, seconded by Ms. Yenknner, to adopt the agenda as submitted. Voted 6-0 in favor.*

**Welcome New EHBRA Member, Bob Spooner:** The members welcomed new member Robert Spooner. Each member gave a brief background.

**Approval of Minutes:** *A motion was made by Ms. Minor, seconded by Ms. Willson, to approve of the March 25<sup>th</sup>, 2024 regular meeting minutes as submitted. Voted 6-0 in favor.*

**Public Comment:** None

**Town Staff Reports:** The budget is moving along the process. The Board of Finance would make a few revisions. There will be a discussion for a referendum at the May meeting for some time in June. There are new signs posted for the properties that is part of the procedures for the grant. The quarterly updates and reports are being drafted and the data is being gathered so the town and the commission can keep up with the grants.

**Progress Updates - Grant Work with VHB:** The phase 1 have been updated. There are two competed phase ones and two drafted phase one's. The 13 Watrous property is at 80% completion and 1 Watrous was finished. The reporting will be done by the end of the week or by the middle of next week. The members will review the reports to check for any revisions or mistakes and to ensure all of the data and information in the reports are correct. The reports of properties 3 Walnut and 13 Summit are both being drafted. The phase one's are done and the reporting for both properties are being drafted now. The members will review the draft reports and share any updates or revisions that need to be made to Chairman Baldassario within a two week period. The data gap analysis and the development of the scope of work for the sites would

be the next step in the process for the grant. VHB performed their testing on site to identify any hot spots of PFAS or other contaminants on the properties. There is a big hot spot on the bottom section of the property for 13 Watrous. Both properties have significant environmental hazards and per the protocols fencing has gone up around the perimeter. There is no follow up monitoring plan in place. The members discussed the testing of the residential wells along Starr Place. There are no other documentation on other testing of the well at 4 Starr Place. The agency is in touch with DEEP about additional monitoring. The letter to send out to the abutting properties was drafted with pertinent information. It was suggested to have a handout drafted that contains information like grants, property information, overview of the project, current grants, etc. The handout could be delivered to residents in the community to keep in the loop of what is happening with the project. The members brought up the Brownfields walking tour of the properties as another way to educate the community. It was suggested to add dates and events like with the presentation to the Town Council. Both the handout and letter could be put out into the community throughout the duration of the grants. The members discussed the next steps for the grants. There was discussion of what to add to the website. It was suggested to add a page for each property so people can view each and learn about each site listed.

**New Business:** The agency needs a vice-chair to share the work load. It was suggested to have the topic on next month's agenda.

**Adjournment:** *A motion was made by Ms. Yenknner, seconded by Ms. Minor, to adjourn the meeting at 7:38 P.M. Voted 6-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk