

TOWN OF EAST HAMPTON
Brownfields Redevelopment Agency

Regular Meeting

Monday, February 26, 2024

6:30 PM

Town Hall 2nd Floor Meeting Room #201 and via Zoom

Minutes

Present: Ryan Baldassario, Kay Willson, Victoria Minor, and Virginia Yenknier with Town Manager David Cox.

Absent: None

Call to Order: Mr. Baldassario called the meeting to order at 6:32 P.M. in the Town Hall 2nd floor meeting room #201 and virtual meeting via zoom.

Adoption of Agenda: *A motion was made by Ms. Yenknier, seconded by Ms. Willson, to adopt the agenda as submitted. Voted 4-0 in favor.*

Approval of Minutes: *A motion was made by Ms. Minor, seconded by Ms. Yenknier, to approve of the January 22, 2024 special meeting minutes as submitted. Voted 4-0 in favor.*

Public Comment: Jim Radavich, of the Board of Finance, introduced himself as the liaison to the agency.

Robert Spooner - Mr. Spooner is interested in the agency and wanted to learn more. He saw the article in the paper announcing the vacancies for the agency.

Town Staff Reports

- a. **Liaison Reports:** The town is in the midst of the budget season. There have been some tri-board meetings being held to discuss the budget and other topics. The water system project is moving along. Grant applications are being drafted to obtain some funding for the water system project. The town has asked for grant funding for three major projects. The Wopowog Crossing project has been sent out to the army corps of America.

Progress Updates - Work with VHB: The Town Council passed the first initial budget for VHB. The agency members would need to repeat the process for each phase of the project to be able to get the funding from the grant. There are kick-off meetings being held to introduce all of the people working on the project and to share information. The kick-off meeting for DECD was held on February 14 and the EPA meeting will be held on the 28th of February. The members discussed ensuring the DECD & EPA funding are separately invoiced and spent for each project involved. VHB is requesting access to properties to start testing the surface levels of the ground on the properties. The Town Manager will lead them on the property, after that VHB will get

access for later trips. The next steps for the projects are on hold until after the meetings are held with both grant agencies.

Member Recruitment and Collaboration with Other Town Groups: The members discussed expanding the membership of the agency. The agency needs more members to fill the vacancies and to have more help and manpower with the projects. There are articles and advertisements in the magazine and newspaper announcing the vacancies. The members discussed using social media and word of mouth as extra recruitment for the agency. The members also briefly discussed who would be available to attend the Town Council meetings for April and May to make comments and for the next budgets to be approved. There was brief updates on the other commissions and boards in town.

New Business: None

Adjournment: *A motion was made by Ms. Yenker, seconded by Ms. Willson, to adjourn the meeting at 7:12 P.M. Voted 4-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk